



New Jersey Department of Environmental Protection - Division of Water Quality

APPLICATION COMPLETENESS CHECKLIST

NJPDES/Discharge to Surface Water Permit

Category RF- Individual Industrial Stormwater

TO HELP US PROCESS YOUR APPLICATION MORE EFFICIENTLY, PLEASE PROVIDE THE ITEMS LISTED BELOW.

This checklist is provided to you as guidance for completing an application for an individual Industrial Stormwater NJPDES/DSW permit. However, applicants for stormwater discharges **commingled** with other industrial wastewater or with domestic sewage shall complete NJPDES Form C or Form 2A rather than NJPDES Form RF (see page 1 of the Form RF Instructions). Use an appropriate Request For Authorization Form (RFA) if you are applying for a stormwater general permit. If you are applying for a permit to discharge stormwater solely associated with construction activity, do not complete Form RF at this time. Instead, contact the Bureau of Nonpoint Pollution Control at (609) 633-7021 for further instruction. Should you have any other questions regarding your application you may also contact the Bureau of Nonpoint Pollution Control for assistance. Be sure to read all instructions and answer all questions when filling out the application forms. If an item is not applicable, enter "N/A" or a similarly appropriate response.

- ☐ **FORM NJPDES – 1** Instructions are provided with the form.
- ☐ **NJPDES TECHNICAL FORM (RF)** Instructions are provided with the form. **Also, remember to attach the Site Drainage Map and USGS Topographic Quadrangle Map required in Items 3A and 3B. (Please refer to Item 11 in Form RF and the instructions.** If this application is for a **NEW SOURCE** or a **NEW DISCHARGE**, or if this application includes sampling data collected at other facilities as part of a **GROUP APPLICATION** to USEPA, then do not complete the "Pollutant Analysis Summary" (PAS) in Items 11A and 11B. You must instead complete the "Alternative Discharge Information Form" (ADI).
- ☐ **NJPDES FORM R (PART-A)** Instructions are provided with the form. (Note: Your facility's residual use or residual disposal practices may require the completion of additional sections of Form R. If this is the case, you will be provided with the necessary sections. If you have questions or require further information, please contact the Bureau of Pretreatment and Residuals at (609) 633-3823).

COMPLETE AND SUBMIT ONE ORIGINAL AND ONE COPY OF THE APPLICATION TO:

New Jersey Department of Environmental Protection
 Division of Water Quality
 Bureau of Permit Management
 Attn: Administrative Review Unit
 P.O. Box 029
 Trenton, New Jersey 08625-0029

Please note that additional technical information based on site specific conditions may be required by the Department pursuant to N.J.A.C. 7:14A-11.5(c)1v and N.J.A.C. 7:14A-4.3(e).